User profiles

Volunteer

Name : James

Age: N/A

Area they want to volunteer in : Administrative Work

Occupation: Student

Time they can volunteer: evenings and weekends

Area they will travel to: West of Glasgow

Description:

* Has class during the day but wants to volunteer to further his career and cv.
* Has experience working with the basic administrative tools.
* Would like to volunteer in a charity store or organisation aimed towards helping the sick
* Willing to travel but prefers to stay in the west of Glasgow
* ]

What they would use the website for

* Storing personal details
* Storing details of the times he is available
* Searching for opportunities in the chosen field/area/time
* Storing searches
* Applying easily without filling out the form more than once
* Finding out if he has been accepted.
* Replying to organisers

Organiser

Name: Glasgow Royal Infirmary

Area: East Glasgow

Area of volunteer: Charity shop/retail, catering, Administrative/Office work

Description:

* The hospital needs volunteers to run the small store that runs from 9am – 4 pm, volunteers that will help in the cafeteria and volunteers that will help with paperwork and basic administrative tasks
* They would like experience but are willing to train people on a case by case bases
* Daily tasks
  + Catering – Setting/ cleaning tables, Washing dishes, Setting up and closing down, Helping cook
  + Admin –
  + Retail - basic customer interaction, sorting and storing items, opening closing the store,

What they would use the website for

* Making the each opportunities available quickly and easily
* Reviewing the volunteers that apply for it
* Contacting the volunteers
* Changing the details/deleting of each opportunity as places are filled
* Adding other opportunities as they become available
* Renew old opportunities

Must be able to

* Volunteers
  + Search for opportunities
  + Volunteer for opportunities
  + Edit/create personal details
* Organisers
  + Post/edit opportunities
  + Delete opportunities
  + Create/maintain profile
  + View reply’s

Should be able to

* Volunteers
  + Save searches
  + Post cv’s
* Organisers
  + Edit/create details for accounts
  + Renewing old opportunities

Would like to be able to

* Organisers can see how their opportunity is being seen by volunteers
* Map separated by county then smaller regions
* Mass contact tools for organisers